

GREENBANK STATE SCHOOL

Instrumental Program 2018

Student Resource Scheme

TERMS AND CONDITIONS

Greenbank State School's Student Resource Scheme will ensure that all students have the required extra resources to enhance their education, as well as reducing the cost to parents/carers by limiting the required textbooks/uniforms needed to be purchased by families.

Amount	Item
\$100	School instrument wear and tear, minor repairs to instruments and band music. (Students hiring their instrument).
\$ 50	Band music. (Students with their own instrument)

Conditions of participating in the Scheme:

- All Scheme fees received by the school will be banked in the school's general account which is subject to annual audit.
- If a student starts at the school after first term, the fee is reduced on a pro-rata basis.
- If a student leaves the school having paid a fee, a pro-rata refund will be made. Refunds are based on the full charge, less the cost of consumed materials/resources and/or cost of replacing lost or damaged textbooks.
- Resources provided under the Scheme cannot be issued to students whose parent/caregivers choose not to participate.
- The principal may refuse to admit a student to the Scheme if there are payments overdue from the previous year. **All arrears from participants in this Scheme from previous years must be paid in full.**
- **Any refund due from school activities (eg: excursions/sports) can be applied against outstanding Student Resource Scheme debts for that student or their siblings.**

INVITATION

The Resource Scheme is discussed at the September and October meetings of the Parents' and Citizens' Association each year. Parents/caregivers are invited to attend these meetings and express their opinions on the Scheme. A vote is taken at the October meeting each year as to the continuation of the Scheme.

ARRANGEMENTS FOR PAYMENT

Please sign the attached yellow form and return it to the School by **Friday 9 March 2018**.

Payment can be made by BPOINT, cash, cheque, EFTPOS or Credit Card and a receipt will be provided.

BPOINT is the preferred payment method for the Department of Education & Training (DET) and our school. The BPOINT web link is shown on your invoice. Please ensure you enter your unique CRN (customer reference number), invoice number and amount to be paid.

www.bpoint.com.au/payments/dete

STUDENT SERVICES WINDOW (located in the Administration building)

Tuesday, Thursday and Friday 8.00am to 11.00am.

PARENTS/GUARDIANS EXPERIENCING FINANCIAL DIFFICULTY

Please contact the Business Services Manager on 33803222 if financial hardship exists so that special arrangements can be made. All discussions will be held in confidence and the conditions of the contract must be strictly adhered to.

FREQUENTLY ASKED QUESTIONS ABOUT THE RESOURCE SCHEME

DOESN'T THE GOVERNMENT PROVIDE FREE EDUCATION?

The Government provides free instruction in accordance with the Education (General Provisions) Act 2006, Chapter 3 Cost of providing State education, Sections 50, 51, 55, 56 which states:

"State education to be free": The cost of providing instruction, administration and facilities for the education of the person at the school must be met by the state.

In State schools, the "cost of providing instruction, administration and facilities" refers to the cost of paying full-time teachers and provision of classrooms.

SO, WHY DOES GREENBANK STATE SCHOOL OPERATE A RESOURCE SCHEME?

The objective of the Scheme is to offer parents an economic alternative to the purchase of school resources and textbooks and to enhance and maximise resources available for student learning, recreation and comfort. While membership of this Scheme is *not compulsory*, the school strongly encourages your participation.

WHAT HAPPENS IF MY STUDENT LEAVES DURING THE COURSE OF THE SCHOOL YEAR?

Parents are requested to complete and sign a refund form which is available from the school office. Once the pro-rata payment has been calculated, a refund will be issued.

WHAT HAPPENS IF I AM ENROLLING MY STUDENT LATER IN THE YEAR?

If students enrol at the school after first term, the fee will be reduced on a pro-rata basis. If students have attended another Queensland State School - refunds should be obtained from the previous school.

WHAT HAPPENS IF I AM EXPERIENCING FINANCIAL DIFFICULTIES?

Families who expect to experience financial difficulties in making payments connected with this Scheme are invited to telephone the school and speak to the Business Services Manager (phone 33803222) so that an appropriate response to the difficulty can be addressed.

WHAT HAPPENS IF I AGREE TO PARTICIPATE IN THE SCHEME AND DO NOT PAY ANY OF THE AMOUNTS OWING?

While it is voluntary to join the Resource Scheme, participating parents/caregivers have entered into an agreement to pay certain charges in exchange for the use of resources. Therefore, there is an obligation on participating parents/caregivers to make payments or alternatively, provide their own resources. Participation in the Resource Scheme may be terminated and resources or other goods may be retrieved where:

- it is early in the unit or study;
- the parent/caregiver has not attempted to make payment; and
- no satisfactory arrangements for payment have been made.

The parent/caregiver is then responsible for providing **all** necessary resources.

WHAT DO I NEED TO DO NOW?

After reading the enclosed information and privacy plan and you decide to participate in the Scheme, please complete the Resource Scheme Participation form which is included in this package and return it to the Student Payments window at the school office.